

# REGINA BAST

## WORK EXPERIENCE COORDINATOR



### CONTACT

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### EDUCATION

#### School Building Leader & District

##### Leader Advanced Certificate

St. Joseph's University New York

Expected Completion 2027

##### MEd Curriculum & Instruction:

##### Trauma and Resilience

Concordia University 2021

##### Bachelor of Science Marketing

Fashion Institute of Technology

1994

### CERTIFICATIONS

- NYS Professional Certification  
Work-Based Learning  
Coordinator Extension: Career  
Development
- NYS Professional Certification  
Business and Marketing
- New York State Professional  
Certification Career and  
Technical Education Textile and  
Design

### BOARD LEADERSHIP

#### NYSACTE Secretary

2022 – Present

#### NYSCREA Secretary

2025

#### HIA-LI Education Committee

2020 - Present

### SUMMARY

Results-driven Work Experience Coordinator Teacher with experience in Career and Technical Education (CTE). Adept at developing and managing programs that bridge the gap between education and industry, fostering meaningful partnerships, and preparing students for successful career pathways. Strong leadership background as Secretary of the New York State Association for Career and Technical Education (NYSACTE) and the New York State Career Readiness Educators Association (NYSCREA).

### PROFESSIONAL TEACHING EXPERIENCE

#### Work Experience Coordinator Teacher

Nassau BOCES GC Tech, Levittown, NY | 2020 – present

- Develop, implement, and oversee WBL programs, including clinical experiences, internships, apprenticeships, job shadowing, workplace mentors, and cooperative education experiences.
- Establish and maintain partnerships with local businesses, industries, and community organizations to enhance student career readiness.
- Coordinate career readiness programs, including tailoring resumes, mock interviews, and networking opportunities.
- Ensure compliance with NYSED regulations related to work-based learning.
- Collaborate with school administrators, teachers, and industry professionals to align curriculum with workforce needs.
- Advocate for CTE policies and initiatives through active participation in professional associations and conferences.

#### In-District Work Experience Coordinator

Nassau BOCES Various Locations | 2018 – 2020

- Facilitated the CDOS credential process for eligible students in collaboration with the guidance department to support graduation requirements.
- Provided career exploration and guidance using Career Zone and Naviance.
- Organized an Industry Advisory Board at three different districts to build partnerships with local leaders.
- Developed a job board and assisted students with job searches, applications, resumes, interview skills, and mock interviews.

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### PROFESSIONAL EXPERIENCE

#### Work-Based Learning Coordinator Teaching Assistant

*Bellport High School, Brookhaven, NY | August 2017 – November 2018*

- Instructed students in retail operations within a school-based work-learning environment, managing the school store while offering personalized academic and organizational support.

#### Teaching Assistant

*Woodhull Intermediate School, Huntington, NY | September 2016 - June 2017*

- Assisted Grade 5 classroom teacher in a self-contained 15:1:1 full-time setting by collecting data for applied behavior analysis for multiple students in academic settings.

#### Teaching Assistant

*Southampton Intermediate School, Southampton, NY | March 2016 - June 2016*

- Worked with Grades 5-8 in a Life Skills program developing basic vocational and life skills for students with disabilities.

### BOARD LEADERSHIP & INDUSTRY ENGAGEMENT

#### Secretary, New York State Association for Career and Technical Education (NYSACTE)

*2022 - Present*

- Support statewide CTE initiatives and policy development to enhance career readiness programs.
- Organize and manage meetings, minutes, and communications for the NYSACTE board.
- Engage in advocacy efforts to promote WBL opportunities and CTE funding.

#### Secretary, New York State Career Readiness Educators Association (NYSCREA)

*2025 - Began Term*

- Facilitate communication among WBL professionals across New York State to share best practices and resources.
  - Coordinate professional development opportunities for educators and industry partners.
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